

FCBA

EXTERNSHIP OPPORTUNITIES

TESTIMONIAL

"Serving as an intern at the FCBA was a fantastic opportunity. It gave me the chance to develop my legal research skills while engaging with complex and novel topics in intellectual property, government contracts and employment, and international trade law.

My time at the FCBA—especially reviewing the Federal Circuit's patent docket—has helped me immeasurably in practice. In my current position, many of the issues we address are both factually and legally complex. We are frequently asked to review records that include detailed technical documents from fields like engineering, environmental science, and accounting. My internship helped me hone my ability to derive legally salient points from those complex, technical documents.

The FCBA's central position—both in the Federal Circuit community and in DC—make it a perfect place for someone interested in engaging deeply with cutting edge issues in the field. Working for the FCBA also gives you a great chance to interact with distinguished and accomplished leaders in the legal community. During my time at the FCBA, I had the chance to engage with members of the broader Federal Circuit community, and had my work featured in FCBA publications alongside practicing attorneys in the field."

—Anthony Bjelke, Associate Attorney,
Rivkin Radler, LLP



ABOUT US

The Federal Circuit Bar Association® (FCBA) is a national organization for the bar of the United States Court of Appeals for the Federal Circuit. FCBA leadership comes from all areas of expertise across the Federal Circuit legal community. The Association was organized to unite the different groups who practice within the legal community of the Federal Circuit. It seeks to strengthen and serve the Court through its Committees. The Association offers a forum for common concerns and dialogue between bar and court, government counsel, and private practitioner, litigator, and corporate counsel. Periodically, it sponsors regional seminars reviewing current practice in the Court.

The Association and its Educational Fund regularly prepares amicus briefs on a variety of matters pending before the United States Court of Appeals for the Federal Circuit, and related matters before the United States Supreme Court. Additionally, the organization prepares five authoritative publications closely monitoring and carefully explicating Federal Circuit proceedings: the ***Federal Circuit Bar Journal***, the ***Federal Circuit Case Digest***, the ***Reviewed Adjudicator's Digest***, the ***Watch List***, and the ***Federal Circuit Bar Association® Newsletter***. The Association hosts a variety of formal and informal legal programs, including the Horizons series and the annual Bench & Bar® Conference. Substantive FCBA Committees include: Amicus, Corporate Counsel, Government Contracts, International Trade, MSPB Appeals, NextGen, Law Students, and Law Clerks, Patent and Trademark Office, Patent Litigation, and Veterans Claims, among others.



EXTERNSHIP DESCRIPTION AND ELIGIBILITY



APPLY TODAY!

The Federal Circuit Bar Association® seeks a responsible, motivated, and creative student extern who is enrolled in an accredited law school. The student must be a second or third year law student working toward completion of a law degree. Responsibilities include, but are not limited to, the following remote tasks:

- Supporting activities of FCBA Committees, including the Amicus Committee and others, which produce written background materials assisting case research, and ensuring the materials are properly formatted.
- Maintaining a current review of recent decisions/legislative/executive national actions, as well as international and local activities related to the Federal Circuit legal community.
- Aiding in the preparation of various FCBA publications, especially the **Watch List**.
- Identifying and coordinating topics for Horizons and other educational programs.
- Monitoring developments in legal ethics and other matters.
- Must have advanced knowledge of Microsoft Office Suite (i.e. Excel and Outlook), as well as Adobe InDesign.

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AVAILABILITY & COMPENSATION

FCBA Externships are unpaid, but we will work with your school to ensure you receive college credit. Externships are available year-round.

Typically, FCBA Externships last for a three-to-four-month period, an academic quarter, or an academic semester.

To ensure law students maximize their experience, we prefer to have our externs work remotely for a minimum of 12-15 hours per week.

If you have any questions about the FCBA Externship Program, contact Karla Smith-Lucas at smith-lucas@fedcirbar.org.

For more information about the FCBA, please visit our website at www.fedcirbar.org.

FCBA EXTERNSHIP APPLICATION PROCESS



If you are interested in a FCBA Externship position, please send the following items to Karla Smith-Lucas at smith-lucas@fedcirbar.org:

- Cover letter. Please indicate your specific area(s) of interest and expertise, as well as your availability and schedule.
- Your resume and contact information.
- Writing samples (at least three writing samples are preferred).
- Three references, with at least one non-academic reference. Please do not submit letters of recommendation, but rather the names and phone numbers of three individuals who are able to discuss your qualifications.

If you have any questions, please contact Karla via email, or call (202) 780-4450. We're looking forward to hearing from you! Thank you.